

280-A EEPC COMMISSION MEETING
EEPC Meeting Minutes for June 25, 2025

CHAIR/COMMISSIONERS PRESENT

Aldrin Rafael Bonilla, Chair
Elaine S. Reiss, Esq., Vice-Chair
Minosca Alcantara, Commissioner
Ngozi Okaro, Esq., Commissioner
Nicole Yearwood, MPA, Commissioner

EEPC STAFF PRESENT

Jeanne M. Victor, Executive Director
Andreana Mirabella, Executive Agency Counsel
Russell Ferri, Director of Research
Menelik Allsop, Director of Audits
Amy Vera, Admin. of Audits and Exe. Services

I. CALL TO ORDER

A. 280-A Emergency Meeting of the Equal Employment Practices Commission

The 280-A emergency meeting of the Board of Commissioners (Board) of the Equal Employment Practices Commission (EEPC) was called to order at 2:00PM. The meeting was held in the Conference Room at the EEPC's office and via Teams video conference that was live streamed to YouTube.

B. Roll Call of Commissioners¹

Chair and Commissioner Aldrin Bonilla (Chair Bonilla) asked Executive Director Jeanne M. Victor (ED Victor) to call the roll. Present at the meeting were Chair Bonilla, Vice-Chair and Commissioner Elaine S. Reiss (Vice-Chair Reiss), and Commissioner Nicole Yearwood (Commissioner Yearwood). Commissioner Minosca Alcantara (Commissioner Alcantara) and Commissioner Ngozi Okaro (Commissioner Okaro) attended remotely. There was a quorum, so the meeting proceeded.

II. Determination of Agency Non-Compliance with EEPC Audit

ED Victor discussed the procedure for bringing the Agency Heads of agencies that have not complied with EEPC audit requests before the Board for a hearing to discuss why the agency is non-compliant and explain when it expects to comply. Vice-Chair Reiss noted potential next steps if an Agency Head refuses to appear before the Board. There was additional discussion around the process by Chair Bonilla, Vice-Chair Reiss, and Commissioner Yearwood. Vice-Chair Reiss asked for the process to be put into writing. Chair Bonilla asked Executive Agency Counsel Andreana Mirabella (EAC Mirabella) to prepare a form letter related to the process.

¹ Commissioner Ngozi Okaro and Commissioner Minosca Alcantara joined the meeting after the roll was called.

III. Finalization of Comptroller's Office Audit of the EEPC

ED Victor reported that the EEPC met with the Comptroller's Office to discuss finalizing its audit of the EEPC. ED Victor noted that the EEPC received a verbal summary of the Comptroller Office's findings, which determined the EEPC is in compliance with the three (3) recommendations provided by the Comptroller's Office. ED Victor also noted that there were follow-up requests from the Comptroller's Office. Director Menelik Allsop (Director Allsop) and ED Victor presented the follow-up requests from the Comptroller's Office to the Board. There was additional discussion about the recommendations, the follow-up requests, and the EEPC's response. There being no further discussion, Chair Bonilla then noted that the emergency meeting was called due to the transition of the EEPC's Executive Director, summarized many of ED Victor's accomplishments during her tenure at the EEPC, and thanked her for her service.

VI. ADJOURNMENT

There being no further business, Chair Bonilla asked for a motion to adjourn the public session. Vice-Chair Reiss moved, and Commissioner Yearwood seconded, a motion to adjourn, which was adopted unanimously. The public session was adjourned at 2:19PM. The Board then moved into Executive Session at 2:23PM to discuss personnel matters. Executive Session adjourned at 3:15PM.

These minutes were prepared by:

Menelik Allsop, Director of Audits EEPC